

Ways to Go Green at Office!

A greener workplace simply means a lighter ecological footprint, a healthier and more productive place to work. Whether you're the boss or an employee, whether your office is green already or still waiting to see the light, some practical steps can lay the groundwork for a healthy, low-impact workspace.



Switch the bulbs

To help reduce energy consumption maximize daylight and switch from incandescent bulbs to compact fluorescent light bulbs (CFL) bulbs, which use 66% less energy and can last up to 13 times longer than regular incandescent bulbs.



Put your computers to sleep

A computer is the central tool at work for many of us which stops us from shutting our computer down. Instead of leaving your computer on, you can activate 'sleep mode'. Activating sleep mode in just one computer can prevent roughly 300lbs of carbon dioxide emissions a year. Go ahead do the math.

Recycle your e-waste

By recycling the e-waste of your company responsibly you can keep highly toxic chemicals such as lead, mercury, beryllium, cadmium and arsenic out of landfills and prevent contamination of groundwater.



Go digital

The greenest paper is no paper at all. So keep things digital as far as possible, storing information in the cloud. It's much easier to find and share too.

Recycle and reuse paper



Some paper use can't be avoided, so use recycled paper and envelopes that have been processed and coloured using eco-friendly methods. By recycling just one ton of paper you can save 7,000 gallons of water, 17 mature trees and 2 barrels of oil. Further you can use both sides of the paper to print to reduce usage of paper.



Green your commute

Green your commute—Every car annually emits its own weight in carbon dioxide into the atmosphere. Ditch your car and use foot-power, carpool or public transportation to get to work.

Place plants around office

By placing plants in office you can literally go green! Plants can clean indoor air in your office by reducing dust, bacteria and mould. One plant for every 3 people improves air quantity. An added bonus of adding plants is that it can improve employee mood and increase productivity.

